



Documents Required to Transfer Mineral Interest 1 of 4

Please submit the applicable documents to our revenue department by mail to:

Truth Resources L.P.
 Attention: Vivi Reeves
 303 Longmire Rd., Suite 801
 Conroe, Texas 77304

Or by email:
vivi@truthlp.com

Direct Line: 832-917-1919

Note: All documents that transfer or convey any interests in land, minerals, royalties, or oil and gas leases that are the basis for payments from oil and gas well(s) MUST first be filed of record in the County land records where the oil and gas well(s) are located, and certified copies furnished to us before a transfer of ownership can be processed on our records. For corporations, partnerships, trusts and limited liability companies, if a change of ownership is requested due to merger, dissolution, or name change, then appropriate documentation or certificates evidencing such changes MUST first be filed of record in the County land records where the oil and gas well(s) are located, and certified copies furnished to us before the change can be processed on our records.

SITUATION	DOCUMENTATION REQUIRED
Address change	Submit change request in writing with previous address, new address, owner number and interest owner's signature.
An owner dies with a will which was probated	Provide: <ul style="list-style-type: none"> a. a copy of the death certificate b. a copy of the signed and probated Last Will and Testament c. the Application to Probate and the Order Admitting Will to Probate. d. the Letters Testamentary e. the appropriate recorded conveyances f. names, addresses and phone numbers for all of the beneficiaries under the will g. Form W-9's completed for each beneficiary under the will

<p>An owner dies with a will and it is not probated, but is in process</p>	<p>Please inform us as to the status of the probate proceedings and wait until they are completed before submitting:</p> <ul style="list-style-type: none"> a. a copy of the death certificate b. a copy of the signed and probated Last Will and Testament c. the Application to Probate and the Order Admitting Will to Probate. d. the Letters Testamentary e. the appropriate recorded conveyances f. names, addresses and phone numbers for all of the beneficiaries under the will g. Form W-9's completed for each beneficiary under the will
<p>An owner dies without a will</p>	<p>Provide:</p> <ul style="list-style-type: none"> a. the Death Certificate b. Affidavits of Death and Heirship from the Affiants <ul style="list-style-type: none"> i. first Affiant should be a family member (interested party) who has knowledge of the facts and circumstances surrounding the mineral/royalty interest owner ii. second Affiant should be a disinterested party to the mineral/royalty interest owner's estate, but who knows the facts and circumstances surrounding the mineral/royalty interest owner iii. the two Affidavits must be recorded in the county where the subject mineral interest is located iv. if you have prepared (or have had prepared) an affidavit(s) for another operator, we may be able to accept it/them, if necessary, if the latter is the case, please complete an Heirship and Marital History Survey Form and submit it to us c. the Letters of Administration (if applicable) d. names, addresses, and phone numbers for all heirs to the estate e. form W-9's completed for all heirs to the estate

<p>An Owner dies with a will, but it will not be or was not probated</p>	<p>The estate is treated as though a Will did not exist. Please submit the following documents:</p> <ul style="list-style-type: none"> a. the Death Certificate b. a copy of the signed Will, even though not probated c. Affidavits of Death and Heirship from the Affiants v. first Affiant should be a family member (interested party) who has knowledge of the facts and circumstances surrounding the mineral/royalty interest owner vi. second Affiant should be a disinterested party to the mineral/royalty interest owner's estate, but who knows the facts and circumstances surrounding the mineral/royalty interest owner. vii. the two Affidavits must be recorded in the county where the subject mineral interest is located viii. if you have prepared (or have had prepared) an affidavit(s) for another operator, we may be able to accept it/them, if necessary, if the latter is the case, please complete an Heirship and Marital History Survey Form and submit it to us d. the Letters of Administration (if applicable) e. names, addresses, and phone numbers for all heirs to the estate f. form W-9's completed for all heirs to the estate
<p>Change in ownership as the result of a divorce</p>	<p>Complete Divorce Decree including Settlement Agreement and recorded conveyance (if appropriate)</p>
<p>Change in ownership due to gifting of minerals</p>	<p>Copy of recorded conveyance from the county or counties in which the property(s) are located</p>
<p>Name changes due to marriage, divorce, etc. (Individual)</p>	<p>Marriage Certificate, Divorce Decree reinstating maiden name, or another document granting name change</p>
<p>Name change - company or corporation</p>	<p>Certificate of Name Change including Tax ID</p>
<p>Name Change due to Merger – company or corporation</p>	<p>Certificate of Merger including Tax ID</p>
<p>Appointment of Attorney – in – fact</p>	<p>Certified Copy of signed and recorded Power of Attorney, filed in the County where the property is located</p>
<p>Sale of an Interest</p>	<p>Certified Copy of the conveyance or assignment filed of record in the county in which the property is located</p>
<p>Trust or Partnership is created</p>	<ul style="list-style-type: none"> a. Trust or Partnership Agreement and recorded document b. Form W-9 completed for Trust or Partnership

Trust or Partnership is terminated	Dissolution of Trust or Partnership and recorded conveyance to beneficiaries or partners
Change in Trustee	Documents facilitating the change(s) and appointment of the new trustee(s)
Death of Joint Tenant	Death Certificate of Joint Tenant
Transfer of Ownership from an estate	Copy of recorded conveyance from the county or counties in which the property(s) are located, executed by the personal representative of the estate and accompanied by supporting probate documents evidencing the authority of the personal representative to make the conveyance.
Chapter 11 Bankruptcy	<ul style="list-style-type: none"> a. Plan of Reorganization b. Order Confirming the Plan of Reorganization
Chapter 7 Bankruptcy	<ul style="list-style-type: none"> a. Recorded conveyance from the United States Trustee (as appropriate) b. Order Naming Trustee of Bankruptcy Estate